
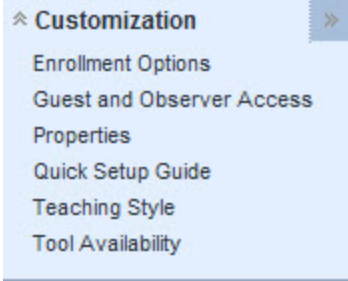
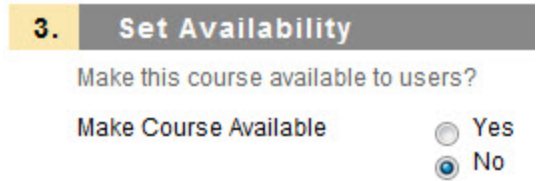



Making Your Course Unavailable

The purpose of this document is to provide the steps necessary to make your course unavailable at the end of the semester.

1.	Log in to Blackboard.
2.	Access the course that needs to be made available.
3.	From the Control Panel , click Customization . <i>(This menu is located on the lower left hand side of the screen below the course content menu.)</i>
	
4.	From the Customization menu, click Properties .
	
5.	From the Set Availability section, click to select the No radio button.
	
6.	 Click the Submit button at the top of bottom of the page. The course

	is now unavailable to students.
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